

*WEST COUNTY CYC
BASKETBALL*

DRAFT



*2015-2016
LEAGUE BY-LAWS*

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SECTION I - LEAGUE ADMINISTRATION

A. Title and Purpose

1. This Committee is a member of the West County CYC District of the Catholic Youth Council Athletic Association of the Archdiocese of St. Louis. The West County CYC Basketball Committee has been formed to promote youth play, recreation, and sportsmanship in inter-scholastic basketball competition among its member organizations. West County CYC Basketball teams must be sponsored by a member organization (sponsor), generally, a parish or private school. The West County CYC Basketball is governed by its Board of Representatives (Board) made up of representatives from each member group as outlined in paragraph I-B.

B. Board of Representatives

1. Representative Selection

- a) After acceptance into the West County CYC Basketball, a sponsor shall name its individual voting representatives to the Board. Designation of representatives must be submitted in writing from the sponsor athletic association to an officer of the West County CYC Basketball Committee. The sponsor may select its representatives by any method. The number of representatives shall be determined as follows:
 - i) When a sponsor has teams in West County CYC Basketball sponsored play, it shall have one (1) voting representative.
 - ii) When any West County CYC Basketball sponsor has no team in West County CYC Basketball sponsored play or is a *trial* member, such sponsor or trial member shall have one (1) non-voting representative.

2. Meetings

- a) The Board shall meet not less than four times for each basketball season:
 - i) July / August (Planning Meeting) via electronic communications (e-mail)
 - ii) September or October (the organizational meeting)
 - iii) November (final team submissions)
 - iv) March or April (the post-season meeting)

3. Voting

- a) League rules, policies and other actions shall be determined by a simple majority of the West County CYC Basketball representatives present and voting at any meeting. An absent representative may not vote by any method. A sponsor may designate alternate voting representatives up to the number of voting representatives as listed in paragraph 1.

4. Attendance

- a) The failure of any appointed representative to attend meetings could result in the West County CYC Basketball notice to the member organization that the West County CYC Basketball cannot accept that individual as a representative. Continued non-attendance by a member's representative may result in the organization's loss of membership or membership privileges as determined by review and vote of the Board.

C. Officers

1. The Officers are responsible for day to day management of the league.

2. Tenure of Officers

- a) The West County CYC Basketball Committee shall have four (4) officers: Chairperson, Vice Chairperson, Secretary and Treasurer as elected by the Board. The four (4) officers of the league make up the District Basketball Executive Board. Officers must be an eligible voting member of the Board of Representatives. The Chairperson shall succeed to that office after having previously been elected to the position of Vice Chairperson. The Vice Chairperson shall serve one (1) year in that position and then succeed to the office of Chairperson for one (1) year. The Treasurer and Secretary shall serve terms of two (2) years. Election of the Treasurer and the Secretary shall be held in alternating years so there will be some continuity in the Executive Board. A Vice Chairperson and a Secretary or Treasurer shall be elected in the post season meeting.

3. Selection of Officers

- a) Nomination and election of officers should be on a voluntary basis from the Board of Representatives as a first priority.

b) Point system to identify serving organizations

- i) In order to identify which organizations most eligible for providing officers, a point system will be used. The current Secretary is responsible for maintaining and updating the records related to the point system. Points for officers are:

Chairperson – 10

Vice Chairperson – 8

Secretary and Treasurer – 6

New organizations will start with 5 points

- ii) An opportunity will be provided to each organization with zero points to earn 1 point for the year by performing a volunteer function. Organizations with the lowest point total will be offered the opportunity to provide an officer. Those organizations declining to provide an officer will be required to pay the non-volunteer fee for that year. Since the league is operated on a volunteer basis, the non-volunteer monetary fee will be assessed when the points for an organization fall to zero. An organization can earn 1 point for performing a volunteer chairmanship or duty as appointed by the Chairperson providing they did not decline to provide an officer for that year.

c) Fee Assessment and Payment

- i) The non-volunteer assessment will be made at the beginning for the season for those organizations declining to provide an officer for that year and will be withheld from official reimbursement for divisional play for zero point organizations. Point totals will be determined when an Officer's Term ends.

4. Duties

a) The officer's duties shall include:

- i) The Chairperson is the West County CYC Basketball Committee's chief executive officer; and shall preside at meetings, carry out Board resolutions and manage the organization.
- ii) The Vice Chairperson shall serve in the Chairperson's absence perform the duties of the Chairperson; and shall assist in West County CYC Basketball Committee's functions as requested and directed by the Chairperson and the Board.
- iii) The Secretary shall keep records of meetings, attendance, membership and transactions; and shall report the business or previous meetings.
- iv) The Treasurer shall collect team fees, receipts and dues, if any; shall pay all West County CYC Basketball Committee's bills; and shall prepare financial reports of the District and submit reports as requested by the CYC Office or by the Archdiocesan Finance Office.

5. Fines

- a) Should the point system for determining officers need to be utilized, fines will be levied to those organizations that refuse to serve terms as officers as follows:
 - i) Base Fine for organization - \$50.00
 - ii) Premium Fine per team - \$20.00
- b) Therefore, an organization with 20 teams that fails to take up an officer role when called upon by the point system, would owe the league \$450.00 in fines.

D. League Policy

- 1. The by-laws are the vehicle for establishing league policy. The final determination on established policy for league operations which are not precisely covered by these rules will be made by the District Executive Committee. At the earliest opportunity, the Executive Committee will codify such policy decision and submit them to the Board for inclusion in the West County CYC Basketball Committee by-laws.

SECTION II - PAYMENTS AND FEES

A. Fees

1. Each sponsor shall pay an entry fee for each team. The Fee Schedule is listed in Appendix A. For the regular season fee, the West County CYC Basketball Committee shall schedule ten (10) games in West County CYC Basketball divisional play for each member team. A sponsor is expected to provide 5 gym slots per team. Any sponsor is welcome to provide additional gym slots to make up for those sponsors who are short. Rates for gym use fees are listed in Appendix A. For the tournament fee, each team will be scheduled two (2) guaranteed games in the West County CYC Basketball post-season tournaments. The West County CYC Basketball Committee may change the amount and due date for team entries after a review of its prior season costs and the current Treasurer's report. The Committee may assess its members for any deficit incurred in the prior season by the West County CYC Basketball based on a proportioned share equal to the number of teams sponsored by the member organization in its post-season meeting. The West County CYC Basketball Committee may retain any surplus in its treasury or dispose of same among its members. The West County CYC Basketball Committee will operate as a non-profit organization.

B. Payment

1. The West County CYC Basketball Committee will reimburse for scheduled referees at the rates listed in Appendix A. Such reimbursement will take place when the Treasurer receives a completed gym score sheet. The score sheet will be used as the invoice for making repayment to sponsors. The Treasurer will forward the score sheet to the Scheduler for entry into the season record.

SECTION III - CLASSIFICATION AND ELIGIBILITY

A. Playing Levels

1. The West County CYC Basketball Committee shall organize competition for both boys and girls in grades three (3) through twelve (12). All players in Midget Division/5th grade and above of the CYC Athletic Association must have an Official CYC Registration ID Card to be eligible to participate. Teams must have their ID Cards and Roster present for every game.

B. Eligibility

1. If a player is in the appropriate grade level eligible, he/she may be included on the team roster for any sponsor, for which he/she meets the following criteria:
 - a) Must be a resident of the Archdiocese
 - i) If from another Diocese by special permission of Archdiocesan Director, Associate Director or Sports Director
 - ii) For purposes of this document, the term "Parish" is defined as any St. Louis Archdiocesan Catholic parish defined to be part of the West County CYC District or an approved Christian based sponsor participating with the West County CYC program.
 - b) In all grade school divisions, a player is eligible to participate in the CYC Program in the following manner and order:
 - i) Parish of registration OR the West County District CYC Sponsor's school/organization the player is attending as a full-time student
 - ii) Parish of residence
 - (i) If player's Parish of family registration or the player's full-time Catholic school/organization does not have an eligible team for said player their parish of residence will take preference. For a non-Catholic player, player's home residence and location within the St. Louis Archdiocesan Parish boundaries will determine "Parish of residence".
 - iii) If there is no program or available team for the player in sections 1 and 2 above, their parish representative shall submit the player to their District Chairman for assignment with another team in the District. The assignment should be done on a "need" basis, that is, the assignment is to a team that is in need of players: while taking the player's past reassignments from previous seasons into consideration and also reasonable geographic factors. Assignments may, cross District lines with the approval of both District Chairmen. These applications must be made no later than the deadline for application of parish teams.
 - (i) The parish must consent to accept the player who is assigned and the player is subject to the rules of that parish.

- (ii) In cases where a player is not placed on a team because of parish restrictions, that player would be eligible under this provision.
- c) If in b above there is a program in the player's division but the parish or school team's roster is filled, the Parish, with the players consent, must apply to the District for assignment with another parish team in the District. There are no longer numbers stated for a roster to be considered filled.
 - i) This assignment should follow the same procedures as in b-3. (Not intended to move a majority of a team or intended to keep a player from that parish from playing with that team)
 - ii) If a parish has restrictions as to a player(s) not being allowed to play for that parish then the player(s) may be assigned to another team in accordance with b-3 above. Such parish restrictions must be on file with the District. The final decision on the enforcement of the parish restriction(s) and the assignment will rest with the District.
- d) In all Grade School Divisions there must be at least one (1) Coach/Manager (Non-Player) in attendance with an ID card and valid coach certification number and be responsible for the team's actions for the entire game.
 - i) In the Junior and Juvenile Divisions there must be at least one adult, 21 years or older, in attendance with a CYC ID card responsible for the team's actions for the entire game. The Executive Committee reserves the right to require additional responsible adults for any or all Junior or Juvenile teams on a sport by sport basis. Junior and Juvenile teams should contact their District chairperson/sports chairperson and/or the supplementary rulebook for a full explanation of that sport's requirements.
 - ii) Any team/parish not having the above conditions met is subject to forfeiture and disciplinary action. In an emergency a substitute coach must be appointed and the Head Official notified.
- e) Closed verses Open Reassignments
 - i) A Closed Player can be reassigned to another team within the West County District or can be released to play with another District upon approval by District Chairpersons from both the releasing and accepting Districts.
 - ii) An Open Player can be reassigned to another team within West County District. An Open player cannot be reassigned or released to a team outside the West County CYC District.
 - iii) If a Parish releases a player(s) of a certain Division/Grade for reassignment, that Parish may not receive player(s) from another Parish/District of the same Division/Grade. Conversely if a player(s) of a certain Division/Grade is accepted for reassignment by a Parish, that Parish may not release player(s) to another Parish/District of the same Division/Grade. District Chairpersons have the discretion to approve exceptions to this "accept/release" policy.

- iv) NOTE: A player who changes their status (parish of registration or residence) twelve months or less prior to the opening of a season will be considered as being eligible for their previous parish/school as a participant for the balance of the season. Before participating said player shall file a signed statement of change of registration/residence with the CYC District to be attached to their team's roster.

C. Participation

1. Rules

- a) No player may play for more than one (1) West County CYC Basketball team.
- b) No player may play in a grade level lower or higher than the one currently attended. Exceptions may be allowed on a case by case basis with approval of the District Basketball Committee. If players play down a grade, that team will not be eligible to participate in the Archdiocesan Playoffs. Sponsoring organization may request
- c) No player may play for another school in the West County CYC Basketball other than one for which he/she is qualified per Section III.B above.

D. Exceptions

1. Team Exceptions

- a) A sponsoring organization can submit in writing a request to have a qualifying team participate in a division of older players. Requests must be received prior to the November placement meeting and approval or rejection will be at the discretion of the West County District Basketball board members.

2. Individual Player Exceptions

- a) Must be submitted in writing and be approved prior to the first game of the West County CYC Basketball season. A member school may bring any exceptions to the attention of the Executive Committee for review. The Executive Committee (or an individual delegated by the committee) will review the exception to see if there is a past precedence for the exception and may approve the exception on that basis (for the purposes of this rule, past precedence is defined as a similar exception during the previous West County CYC Basketball season).
3. If there is no past precedence, the Executive Committee will inform the member school who may bring the exception to the attention of the West County CYC Basketball Committee Board for review. If there are no scheduled meetings prior to the beginning of the season, temporary approval may be made by a simple majority on the Executive Committee. In case of a decision by the Executive Committee, it will not be considered as setting precedence for the following season. The Board may permit any exceptions to the rules in Section III.B & C above based on a majority vote of the representatives in attendance. For purposes of exceptions, the sponsor requesting the exception may not vote. The West County CYC Basketball Committee may forfeit the games played and prohibit further West County CYC Basketball play for any team found to be using an ineligible player. The West County CYC Basketball Committee may also

act to bar the participation of any player or any coach who with knowledge violates the eligibility and exception rules. Considerations in granting exceptions include:

- a) Release by any sponsor at which the child would be eligible from participation in that sponsor's program; such original release to be in writing;
- b) Relative geographical proximity of the asked-for exception to the requesting sponsor, such as immediate neighboring parish;
- c) The sponsor's respective need for children in the respective programs; AND/OR
- d) Without consideration of asked-of exception's ties to requesting sponsor's or requesting team's program in this or any other sport.

SECTION IV - TEAM ROSTERS AND REGISTRATION

A. Roster Submission

1. All managers, coaches and players must have a valid CYC ID Card and be registered on an Official Team Roster Sheet certified with the manager and Spiritual Director (or authorized representative) of that team in the CYC District. (Exception - Emergency Coach). Each member must complete an official West County CYC Basketball team registration form, or its equivalent, for each team entered into West County CYC Basketball play. The member must file the registration form with the West County CYC Basketball Committee Treasurer, together with the entry fees applicable, by the meeting for roster submission to be scheduled in the second or third week of November. The Executive Committee, at its discretion, may refuse any registrations submitted after that date. A player with a valid CYC ID Card becomes an official member of a team when the District officially receipts their roster. The original roster and at least two copies, supplemental rosters and at least two copies must be recorded in the CYC District and postmarked on or before two days prior to game time.
2. No later than 30 days after the first scheduled game of that league, one copy of all rosters shall be forwarded to the CYC office.

B. Roster Checks

1. Teams must present their team roster and all CYC ID cards to the facility score table at each played contest. The West County District CYC requires a mandatory ID card check prior to each game. Players not having a CYC card present may participate in the game. If lack of card is not resolved by end of game the player will be noted on the official score sheet. A review by the West County District Basketball Committee may result in forfeiture by the offending team for lack of compliance to this requirement.

C. Roster Form Information

1. For each player:

Name
Address
Telephone number
Date of birth
If Catholic, Parish registered in
Catholic Parish whose boundaries player lives within
School attending
Whether Player is a Closed or Open Player
Grade player is in

2. For the head coach/team manager:

Name
Address
Home telephone
Work telephone
Email address

Fax number (if any)
CYC Coach's ID Number

- a) This person must have completed the CYC Coaches Training Program (This requirement is for all CYC teams Kindergarten through 8th grade.). All coaches need to have attended the Archdiocesan Program titled "Protecting God's Children" and have on file with their parish and/or the CYC Office a receipted copy of the "Missouri State Child Abuse Form" not more than two years old. (This requirement is for all CYC teams Kindergarten through 12th grade.
3. It is further recommended that the roster show:
- a) An assistant-coach/manager and
 - i) A team coordinator or other contact person
 - ii) For each person above, the sponsor should provide the same identifying and contact information as listed in paragraph 2 above.

D. Roster Changes

1. A player with a valid CYC ID Card may be added or transferred anytime prior to 25 days after the first scheduled game of that league. Additions or transfers after 25 days must have the written approval of the appropriate District Chairperson and or his delegate. Exception: All senior divisions. No players may be added after the sixth game played. Such correction must be delivered to a West County CYC Basketball Committee officer. In emergencies, exceptions may be granted according to Section III-D above.

E. Rescheduling

1. When a schedule change is required, prior to the release of the year's schedule, the site manager or league representative must inform the appointed West County CYC Basketball schedule manager as soon as possible. If a schedule change is required once league play has started, the sponsoring site league representative is responsible for coordinating the schedule change with the league representative and/or coach of the visiting team involved in a reschedule. Coaches may not reschedule West County CYC Basketball games without approval of the scheduler and the sponsoring site manager or league representative. Unless the cause of the schedule change results from an unforeseen emergency, severe weather or a conflicting school or parish function, the site manager must notify the schedule manager at least 72 hours in advance. If the West County CYC Basketball Committee has paid the fees for the originally scheduled game, the sponsor of the team responsible for the reschedule will be charged the fees for the rescheduled game. The West County CYC Basketball Committee intends to play games as originally scheduled if at least 5 eligible players from each team can be present at game start time and the facility is open.
2. *A sponsor site manager shall not be required to reschedule or relocate any games unless there is a conflicting school or parish function. Schedule changes for a West County CYC Basketball team's or team member's participation in non- West County CYC Basketball leagues, tournaments, scouting, vacation, testing, or other activities are done at the*

convenience of the affected team/sponsor organization. Requests for these “courtesy” reschedules must be made at least 14 days in advance to that team’s league representative. The organization requesting the change will be charged the fee listed in Appendix B, if applicable, through the sponsor

3. Reschedules may be mandated by District or CYC Office as needed.

SECTION V - PLAYING RULES

- A. The CYC - Sports Catholic Youth Apostolate Archdiocese of St. Louis Basketball rules shall apply except as specifically noted below.
- B. Time of quarters
1. The time for quarters for all West County CYC Basketball games, including the post-season tournament, shall be:
 - a) 3rd, 4th, 5th and 6th grade games -- 6 minutes
 - b) 7th and 8th grade games -- 7 minutes
- C. Size of Basketball
1. The West County CYC Basketball will use the following ball sizes
 - a) 6th, 7th and 8th grade boys -- 29.5/30" circumference
 - b) 3rd, 4th and 5th grade boys and 6th, 7th, & 8th girls -- 28.5/29" circumference
 - c) **Proposed – 3rd and 4th grade girls –27.5/28 circumference (youth)**
- D. Overtime Periods
1. Overtime play for a tied game is limited as follows
 - a) 3rd, 4th, 5th and 6th grade games shall have a single overtime period of three (3) minutes. A game that is tied at the end of such period shall be an official tie.
 - b) All games, including 7th and 8th grade games, are subject to a host sponsor's gym use curfew. A game that is tied, when stopped due to gym use curfew, will be an official tie and will not be replayed.
 - c) Tournament exception
 - i) Tournament overtimes continue until one team leads at the end of the overtime period.
- E. Time between Periods
1. The rest intervals after periods shall be
 - a) After the 1st, 3rd, 4th and any overtime -- 1 minute
 - b) After the 2nd period -- 5 minutes
- F. Warm-up

1. Before each game, there should be a five-minute warm-up period.

G. Prayer/Meditation

1. The head coach or his/her designated representative shall lead a prayer, dedication, moment of silence or meditation before each game.

H. 3-point

1. The three-point shot applies in all West County CYC Basketball games played where the gym floor is marked with a 3-point line.

I. Press rule

1. The press rule controls the period a full court press is allowed during a game. When the defensive team *controls* the ball or is awarded a throw-in from any end line or sideline in the back court, the press rule shall apply. Control is when a player secures, holds, dribbles, or passes a live ball. When the press rule applies, the former offense, now defenders, must move immediately into its own defensive court (its back court), behind the mid-court line.
 - a) While in the offensive team's back court during offensive team's control, the defenders:
 - i) may not stand around or move to impede or hinder the progress of the ball up the court or the progress of an offensive player into his or her front court;
 - ii) may not swipe at, guard, or tie up the ball; and
 - iii) may not steal the ball from a dribble or pass. This is, until the defenders have two feet entirely behind the mid-court line and the ball crosses the mid-court line, the defenders may not attack the ball.
 - b) This rule means a team can only lose control in its back court by its own violation or foul. The limitations of the press rule shall end and the defenders may "guard" the offensive players and the ball at any point in the offensive front court, when the ball physically passes the mid-court line.
 - i) Interpretation: The press rule permits a "free" throw-in to an offensive player standing in the back court to the extent that a defender may not interfere with a thrown ball. A defender who stands in or jumps over the back court may not interfere with the thrown ball. The defender may guard anywhere in the front court, and may intercept any throw-in if he/she does so while standing in or jumping above the front court.
 - c) Press Rule Application
 - i) The application of the press rule varies by grade and lead margin. No team may press in the back court even during the press period, when it meets or exceeds by the lead margin stated below. Such team may resume the press if its lead falls below the lead margin. The lead margin is the difference between the team scores.

- ii) 3rd, 4th and 5th grade teams may not press except during the last three (3) minutes of the 4th quarter and any overtime period. The lead margin for 3rd, 4th and 5th grade games is 10 points.
- iii) 6th grade teams may press in the back court on any live ball, (after a rebound or turnover). Back court press is prohibited on all dead balls and throw-ins after a made basket. The defense is prohibited from defending after these throw-ins until the offense has crossed mid court, just as the rule applies in grades 3-5. 6th grade teams may press in back court, during the entire 4th quarter. The lead margin for 6th grade teams is 20 points.
- iv) 7th and 8th grade teams may press anywhere at any time. The lead margin for 7th and 8th grade is 20 points.

d) Penalty

- i) The penalty for the first four (4) violations of the press rule by a defending team shall be the award to the offended team of a throw-in at the nearest spot to the violation. For a fifth and every subsequent violation of this rule by the defending team, a technical foul shall be charged against the violating team's coach. However, a second technical charged to the coach for violation of this rule shall not result in disqualification, unless the referees believe the violation to be intentional.

e) 3rd grade trap rule

- i) In all dead-ball situations (throw-ins after a basket or throw-ins in the backcourt), all defensive players must stay behind a restraining line (the 10-foot volleyball line on most courts) AND they are not to be released until: the player with ball dribbles across the restraining line, or until the first pass is made in the frontcourt, even if that pass is made to a teammate within the restraining. A 2 v. 1 or 3 v. 2 trap is not allowed during the initial penetration of the restraining line. Once the ball penetrates the restraining line, then defensive pressure with no limitations can occur even if the ball goes back beyond it. Violations will be treated like a press violation. There is to be no "stalling" by the offensive team with the ball between the mid-court line and the defensive restraining line. A referee can, at his/her discretion, release the defense if he/she perceives a team is stalling in the restraining area."

J. Free Throw Distance

- 1. Free throwers must stay behind the line when shooting per the restrictions of the high school rules. However, the free throw distance for 3rd grade boys and girls is to be 10 feet (bottom of the free throw circle) and 13 feet for 4th grade boys and girls and 5th grade girls.

K. Playing Time

- 1. Recommendation

- a) It is strongly recommended, as a matter of sportsmanship, that every player who is suited up and present before a game starts, and who is not being disciplined, should obtain an equal amount of playing time.

2. Minimum Play

- a) Each player must start at least one of the first three quarters, and play a minimum of three (3) consecutive in that particular quarter before being substituted. A player may be removed before three (3) minutes has elapsed from the start of any quarter, but such quarter shall not count as the starting quarter to meet the playing requirement. That player must still play three consecutive minutes from the start of a subsequent quarter or the entire fourth quarter. Any player having fulfilled this requirement (first 3 minutes) may be substituted at any time. In addition, a player must make one appearance in a game during a live ball in addition to the starting quarter requirement, but must play.
3. Any uniformed player on the bench before half time of any game must meet the minimum play requirement outlined in this section. Disciplined players should not be on the bench if they are not to play that game. A player who does not appear at the game before half time does not have to meet the starting quarter requirement, but must play.

4. Penalty

- a) Each player who has not met the minimum play requirement of Paragraph 2 must start and play the entire 4th quarter, while qualified. If a coach refuses to comply with the requirements of this section, the referees shall declare a forfeit.

5. Scoring Procedure

- a) The official scorekeeper shall keep record of the starting quarters for each player on the game roster. Generally, the scorekeeper shall indicate the starters in the first quarter by an "S."
- b) Similarly, the scorekeeper shall indicate the new starters (players not yet having met the minimum play requirement) in any later quarter with an "S." The "S" shall be removed if the player does not play the first (3) consecutive minutes of that quarter. The "S" shall be removed if the player does not play the first three (3) consecutive minutes of that quarter. The scorekeeper should inform the coach of such starting designation removal. It is also recommended that the scorekeeper notify each coach after the second quarter of any player on the team roster who has not yet met the starting quarter requirement. Before the start of the 4th quarter, scorekeepers should notify coaches of any player who must still make an additional appearance.

L. Disposition of Score Sheets

1. White -- Official West County CYC Basketball record
2. Pink -- Home Team
3. Yellow -- Visitor

M. Miscellaneous Rules

1. Timeouts per game are as follows
 - a) 3 full 1 minute timeouts
 - b) 2 - 30 second timeouts
2. Mercy Rule “will be in effect for all age levels. A 30 point lead at any point in the game will necessitate a running clock”.
3. Any T-shirt that is worn under the uniform jersey must be the same base color as the jersey, or secondly, be white. Noncompliance should not affect the playing out of the game.

SECTION VI - INCLEMENT WEATHER

- A. The Chairperson, or in their absence, the Vice Chairperson shall determine up to midnight on the evening before scheduled games whether West County CYC Basketball games shall be canceled due to inclement weather. The Chairperson shall attempt to contact one West County CYC Basketball representative from each member school that is hosting games on the date in question. The parish coordinator may still cancel its own games in advance based on the decision of its pastor or administrator or by notice of its West County CYC Basketball representative. After midnight, each gym hosting games shall have a designated person whether a league representative or someone else, who shall determine whether games, may be played. The primary consideration in making decisions regarding cancellations is the safety of players and family members attending games. After the Chairperson has notified a West County CYC Basketball representative of game cancellations, he or she must in turn notify that sponsor's coaches.

- B. It is recommended that each member school identify a number on which a recorded message may be left to call regarding scheduled games as well as identify a gym number for emergency calls during scheduled games.

SECTION VII - CONTRACTING

- A. Some functions within the West County CYC Basketball may need professional assistance or expertise. To fill this void, the officers of the Committee will be authorized to hire individuals to perform these services.
- B. The Board of Representatives will vote for a budget amount to provide contracted Administrative Support to the League.
- C. The West County CYC Basketball Committee will be responsible for negotiating with contractors and executing the contracts on behalf of the District. The West County CYC Basketball Committee must return to the District if additional funds are required for obtaining contract support.

SECTION VIII - OBTAINING GYMS AT THE LEAGUE LEVEL

SECTION IX - LEAGUE CALENDAR OF EVENTS (Appendix B)

SECTION X - OFFICIALS

A. Selection, Training and Assignment

1. The West County CYC Basketball Committee shall create a referee's committee to prepare for distribution an outline for rules, mechanics, time requirements, and point of emphasis for its clinics, proper compensation to be given such members who are registered officials. The West County CYC Basketball Committee shall schedule at least one training session for officials. At any West County CYC Basketball clinic, a West County CYC Basketball Committee representative shall be present to discuss and interpret West County CYC Basketball rules. Officials and West County CYC Basketball representatives conducting clinic sessions shall be paid at the rates listed in Appendix A.
2. Attendance at the West County CYC Basketball training sessions shall be circulated to all members. 9th grade individuals or older will be referees for West County CYC Basketball games, even at 3rd grade.
3. All adult officials (18 years of age and older) must have completed the Archdiocesan Program titled "Protecting God's Children" and have on file with their parish and/or the CYC Office a receipted copy of the "Missouri State Child Abuse Form" not more than two years old.
4. The selection of officials for West County CYC Basketball games played at a sponsor's game site shall be the responsibility of the sponsoring organization's site manager or league representative. This responsibility includes the minimum of one state-registered (MSHSAA) "patch" official required for 7th and 8th grade West County CYC Basketball games. Such patch official must be a high school graduate, who is over age 18. Sponsors when at all possible should use only West County CYC Basketball -certified officials or officials who have state high school registration.
5. Immediate family members shall not referee a game in which another family member is involved unless such is fully disclosed and approved by both teams prior to game time.

B. Payment

1. Officials will be paid by the gym coordinator at the conclusion of the day or games completed or at any regularly scheduled basis at the authorized rate of pay. Sponsoring organizations must pay at least the minimum rate of reimbursement by the West County CYC Basketball Committee. West County CYC Basketball reimbursement rates are listed in Appendix B. If only one (1) referee is present for a game, the West County CYC Basketball will reimburse at 1 ½ times the single game regular rate. However, two referees and two scorekeeper-timers shall be scheduled for each 3rd through 12th grade game. A game may commence absent any of the above officials only on the consent of both coaches. Method of payment shall be left to the parish/organization that is hosting the games; a receipt or record of transaction must be kept.

C. Forfeits

1. A game shall be declared forfeited if a team does not have five eligible players on the court and ready to play within ten (10) minutes after the official starting time on the first scheduled game of the day at the sponsoring site. On any subsequent game, game time is forfeit time. The two

teams may use the gym during the allotted time. The West County CYC Basketball Committee states that referees should officiate forfeited games. The forfeiting team may appeal to the Basketball Committee if it believes it has a satisfactory excuse. If the Basketball Committee approves, it shall reschedule the game. If a scheduled game is postponed according to specified West County CYC Basketball Committee procedures, officials notified of any postponement prior to their arrival at the gym shall not be paid for that game. Officials who appear at the gym site without notice of forfeit or postponement shall be paid for those games.

D. Court Rules

1. Following the warm-up period, the referees shall cover court rules, marking, and special rules with opposing coaches, captains, and all players at center court and shall respond to rules and ground rules questions.

E. Rule Books

1. The referees shall have copies of the current West County CYC Basketball rules and St. Louis Archdiocesan CYC Rules available at the game site, whenever possible.

F. Attire

1. Referees will wear uniform shirt (to be determined by the Basketball Committee, shirt should not have holes or stains) in good repair. Pants or shorts with holes are not acceptable for an individual working in a professional capacity.

SECTION XI - CONDUCT

A. Mission/Purpose of CYC

1. The general aim of the Catholic Youth Council is to help a boy or girl, regardless of their skill to become an ideal youth firmly loyal to God, Church, Country, and Community; physically fit, mentally alert and morally sound. Athletics, properly regulated, play a very important role in the development of youth. The Constitution of the CYC Athletic Association is a sincere effort to promote good sportsmanship, a respect for rules and self-discipline amongst the contestants.
2. The West County CYC Basketball program works to complete this mission by providing a valuable lifelong learning experience for patrons of all ages. Part of the experience includes ensuring a safe and enjoyable environment for participants and spectators of programs. As a result, the following code of conduct has been adopted for spectator compliance at all CYC sponsored events.

B. Parents, Guardians and Spectators

1. Remain in the spectator or designated areas during all games
2. Respect the integrity of the officials/game committee/field supervisor and not advise them how to call the game.
3. Model sportsmanship for children by treating all coaches, officials, supervisors and players/parents of either team with courtesy and respect
4. Applaud good and fair play during games by either team
5. Refrain from using loud or abusive language and gestures
6. Refrain from interfering with the coach's practice and game plans by giving contradicting instructions to the team or players while the team is on the court.
7. Address questions regarding team activities to the coach outside of game time. If questions or concerns still have not been addressed satisfactorily, then address with your organization's lay representatives or athletic board.
8. Failure to abide by the code of conduct may result in one or more of the following:
 - a) Individual may be asked to leave the facility
 - b) The team may be penalized for the individual's behavior
 - c) Individual may not be permitted to attend future WC CYC activities.

C. CYC Bench Conduct Rule

1. Head Coach may stand and use the box (length of the bench) which is defined from the coach's seat to the seat of the last consecutive player. Assistant coaches must remain seated.
2. Head Coach may stand to observe play, get their players' attention and instruct them in a sportsmanlike manner while not impeding the officials in their duties.
3. If the Head Coach receives direct or indirect technical they must remain seated for the rest of the game.
4. All violations shall be penalized.
5. All coaches must stay within the confines of the box.
6. Confer with bench personnel and players within the confines of the bench area during a charged time-out or the intermission between quarters and extra periods.
7. Confer with personnel at the scorer's table to request a time-out for a correctable error.
8. Confer with personnel at the scorer's table to request a time-out to prevent or rectify a timing or scoring mistake or an alternating possession mistake.
9. Attend an injured player when beckoned onto the court by an official.
10. Replace or remove a disqualified or injured player or player directed to leave the game within the confines of their bench.
 - a) ART. 1...The coach shall replace a disqualified or injured player *or player directed to leave the game*, in 30 seconds when a substitute is available.

11. PENALTY

- a) 2 free throws plus ball for division line throw-in. In 6 and 7 if the error is not correctable under 2-10 or if the mistake as in 5-8-4 cannot be prevented or rectified, a time-out is charged. In 1-9, the foul is charged to the offender and to the head coach. In Article 1, the foul is charged to the head coach.
 - i) NOTE: The 2nd technical on the head coach is considered flagrant. If flagrant, the offender shall leave the building.
12. Coaches cannot continually attempt to call violations and fouls from the bench. The West County CYC Basketball Committee expects the same conduct as is exhibited in high school games. Coaches, players and fans who continually "rag and complain" will not be tolerated. Problems with officials should be addressed in a time-out conference or with a West County CYC Basketball incident report. A good relationship with the official goes a long way to an enjoyable game.

D. Sponsor Responsibilities in case of Misconduct

1. Rule 10 of the official high school basketball rules will be strictly enforced. When a player or coach is ejected for conduct, the referee shall so note and initial the score sheet. Game officials should complete a report of any ejection and give it to the site manager; the report should be forwarded to a league officer within seventy-two (72) hours of the incident. The coach is to immediately notify the parish league representative in the event of such expulsion. Any player or coach ejected for unsportsmanlike conduct shall be automatically suspended for the next West County CYC Basketball league or tournament game. In the event of a second expulsion of the same player or coach, he or she is suspended indefinitely pending further review by the West County CYC Basketball Committee.

E. Improper Conduct

1. All that is dishonorable and unsportsmanlike is particularly and expressly prohibited. This rule shall apply to any person within the facility during a West County CYC Basketball sponsored game.
 - a) Improper conduct includes but is not limited to:
 - Profanity
 - Baiting of taunting opponents
 - Physically contacting game officials
 - Threatening game officials
 - Verbal abuse of the officials
 - Failure to follow the directives of the officials
 - Fighting
2. At the discretion of the referees or site manager, penalties for improper conduct may be, but are not limited to, a technical foul or ejection from the facility. Coaches must be given the opportunity to correct a fan conduct problem prior to being penalized. In addition, improper conduct can be penalized by the West County CYC Basketball Committee or the Board of Representatives.
3. If a coach, player, or fan physically contacts an official, timekeeper or scorekeeper, that person will be suspended for a period of one year from the review of the league. A second offense will warrant suspension from the league for life.

F. Coach Responsibility

1. The coach is totally responsible for the conduct of his/her players, coaches and managers, and spectators on or around his bench. The coach should not permit anyone for who she or he does not want to accept responsibility to occupy any space on or near the team bench.

G. Misconduct Review

1. The West County CYC Basketball Committee reserves the right to decide procedures, conduct investigation, call for and conduct hearing, and carry out disciplinary action, with regard to any player, coach manager, team or organization for the overall good of the West County CYC Basketball Program; this is done in conjunction with the CYC organization.

SECTION XII - PROTESTS

A. Notification

1. A coach must notify the referees and the opposing coach at the time the alleged rule deviation occurs. Officials shall then note the protest in the official score book with a short description, the score, and the time remaining at the point of protest. The coach's failure to notify the officials of a protest in this manner will void the protest.

B. Filing Requirements

1. All protests must be filed in writing with a West County CYC Basketball Committee Officer. A deposit of thirty dollars (\$30.00) must accompany the written protest. If protest is approved by the protest committee the West County CYC Basketball Committee will return the deposit.

C. Protest Committee

1. The protest committee shall consist of the league officers (Chairperson, Vice Chairperson, Secretary, and Treasurer) and one designated league representative chosen by the Chairperson from any sponsor whose teams were not involved in the game protest.

D. Standards

1. The official's decision must be accepted while the game is in progress. Only questions of basketball and league rule interpretation may be protested. The referee's decision shall be final concerning judgment plays; the league will not accept protests based on judgment calls by the officials.

E. Replay

1. When protests are approved and, in the opinion of the protest committee, the incorrect decision affected the final outcome of the game, the protest committee in its discretion may order the game replayed in its' entirety or from any point.

F. Protest Meeting

1. The protesting team bears the burden of providing the official's ruling was incorrect. Each participating team should be represented at the protest meeting by an adult who was present at the protested game. The protest vote is by simple majority of the committee members present and voting. In the event of a tie, the protest is disallowed.

G. Non-rule and Roster Protests

1. Protests on player and roster eligibility must be made within 48 hours of the protested game for consideration.

H. Timeliness

1. The protest committee shall meet and reach a decision on all protests as soon as possible. If the game is the last scheduled game of the season, a special protest meeting will be called only if the game affects the first place standings.

APPENDIX A - West County CYC Basketball Fees and Payments

A. Fees collected by the West County CYC Basketball

1. Teams Fees

a) 7th and 8th grade

West County CYC Basketball Regular Season & Tournament	\$520.00
West County CYC Basketball Regular Season Only	\$520.00

b) 6th grade and below

West County CYC Basketball Regular Season & Tournament	\$440.00
West County CYC Basketball Regular Season Only	\$440.00

2. Reschedule Fees \$25.00

3. Insufficient gym slot payment

1-20 games	\$20.00 per game
21-30 games	\$30.00 per game
31-40 games	\$40.00 per game
41 and over	\$50.00 per game

B. West County CYC Basketball Payments to member organizations

1. Official Reimbursement Rates

a) 7th and 8th grade games

Two patched officials	\$50.00 game
Timekeeper	8.00 Starting in 09
Scorekeeper	\$8.00 Starting for 09

b) 5th and 6th grade games

One patched and one non-patched officials	\$40.00 game
Timekeeper	\$8.00 game Starting in 09
Scorekeeper	\$8.00 game Starting in 09

c) 3rd and 4th grade games

Two non-patched officials	\$30.00 game
Timekeeper	\$8.00 game Starting in 09
Scorekeeper	\$8.00 game Starting in 09

d) The league will reimburse one patched official at \$25.00 for 6th grade and below where the official is being used to train another official.

2. Referee clinics

- a) West County CYC Basketball Committee will arrange with the CYC Office 4 clinics to be held prior to the start of the season
3. Excess gym slot reimbursement \$20.00 game

APPENDIX B – West County CYC Basketball Calendar Items

A. Calendar items to be established for each year:

1. Gym & Team Declaration Deadlines
2. Final Schedule Delivery
3. Season Length
4. Meeting to discuss rules changes
5. Determination of Tournament sites
6. Determination of Tournament format

APPENDIX C – West County CYC Basketball Format Rule Changes

A. Submission of Rule Changes

1. Game rule changes must be made 30 days prior to the start of referee training
2. Fee and Payment changes must be made 60 days prior to fee collection dates
3. Other rule changes which will not affect game operations

B. Format for Rule Changes

1. The text of the current rule
2. A rewrite of the current rule with the proposed changes
3. Explain the reason for the rule change
4. A sample rule change follows

C. Text of the Current Rule Change

1. There is currently no example for a rule change.

D. Rewrite of the Current Rule

1. There is currently no rule to rewrite
2. The new rule is listed in Section 1 above

E. Reason for the requested rule change

1. Structured rule changes will make disposition of rule changes easier.
2. The additional documentation provided with the rule change will help those considering future rule changes by providing reference material for supporting past rule changes.
3. Having the rules on separate pages will allow easier disposition of rule votes in future meetings.